**Pathways to education canada**

**sLAIGHT ALUMNI EMERGENCY FUND Application**

**September 2020**

**SLAIGHT ALUMNI EMERGENCY FUND**

The Alumni Emergency Fund is designed to assist Pathways alumni experiencing unexpected financial strain due to extenuating circumstances in completing their post-secondary education or training year.

To be eligible to apply for the emergency fund, you must be:

* An alumni of the Pathways Program – were previously enrolled in the Pathways Program for at least 2 years, and have graduated from high school with a diploma, certification or other qualification.
* In a position in which you would be challenged to successfully complete your post-secondary education or training year without the fund’s assistance due to extenuating circumstances.
* Currently enrolled full-time with a post-secondary institution, attending or are registered to attend for the next semester (university, college, or training). If you have taken a break from post-secondary, you are still eligible to apply if registered to attend the next semester.
* In good academic standing with the post-secondary institution.

Extenuating circumstances may include:

* Loss of stable housing/unexpected loss of housing
* Unexpected loss of employment
* Sudden illness or death in the family
* Any circumstance where you might find yourself unable to successfully attend post-secondary (college, university, or training) due to external factors not under your control and where other sources of funding are not immediately accessible

Funds may be used for the payment of:

* Tuition, books, and other necessary school or training related items
* Rent and utilities
* Food, groceries
* Transportation
* Cell phone, internet
* Childcare and/or care of dependents
* Healthcare costs
* Other expenses to be considered applicable by a granting committee

Note: Funds are not a source of routine or long-term funding and cannot be used to supplement loans and/or interest payments.

The emergency fund is open year-round. A committee created by Pathways to Education Canada will review and decide on all completed submissions. Normally the committee will make decisions based on the evidence that is provided in the submission alone; however, the committee reserves the right to suspend the decision and to request further information. **Decisions made by the committee are final.**

**How to apply?**

To apply for the Alumni Emergency Fund, complete the following application and submit it to EmergencyFund@pathwayscanada.ca

**ALUMNI EMERGENCY FUNDING APPLICATION FORM**

**Applicant Information**

|  |  |
| --- | --- |
| First Name | Last Name |
| E-Mail Address | Street Address, Apt. |
| Phone Number | City, Province, Postal Code |
| Pathways Program Location | Post-Secondary Institution Name |
| Post-Secondary Institution Location | Post-Secondary Institution Program and Year of Study |

**Grant Information**

|  |
| --- |
| **Amount Requested: $** |
| **Describe your reason for applying for emergency funding?**  |
| **What steps have you taken to find other resources to address the matter?**   |
| **What is your household monthly income?**  |
| **Important: Please feel free to attach extra pages if you require more space for explanation or documentation. Include any documentation you may have available to support your request.** |

By signing below you are confirming that the statements that were made in your application are true. A committee created by Pathways to Education Canada will review and decide on all completed submissions. Normally the committee will make decisions based on the evidence that is provided in the submission alone; however, the committee reserves the right to suspend the decision and to request further information. Decisions made by the committee are final.

Signature of Applicant: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**(OPTIONAL) SUPPLEMENTAL BUDGET FORM**

For the ALUMNI EMERGENCY FUNDING

The budget below may assist you in explaining your application for emergency fund support. If you feel it would be beneficial for the committee to review your current financial status, please complete the budget below from the current date until the end of the school year.

Budget Time Frame: \_\_\_\_\_ of \_\_\_\_\_\_\_\_\_ (Today) to \_\_\_\_\_ of \_\_\_\_\_\_\_\_\_ (Semester Ends)

|  |  |  |  |
| --- | --- | --- | --- |
| **INCOME** |  | **EXPENSES** |  |
| Work | $ | Rent | $ |
| Savings | $ | Child Care Expenses | $ |
| Student Loans | $ | Utilities | $ |
| Other | $ | Food | $ |
|  |  | Medical | $ |
|  |  | Transportation | $ |
|  |  | Cellphone / Internet | $ |
|  |  | Other | $ |
| **TOTAL INCOME** | **$** | **TOTAL EXPENSES** | **$** |

|  |
| --- |
| **BUDGET NOTES:** (If required, please include any further clarification to the above budget) |
|  |

By signing below you are confirming that the statements that were made in your application are true. A committee created by Pathways Canada will review and decide on all completed submissions Normally, the committee will make decisions based on the evidence that is provided in the submission alone; however, the committee reserves the right to suspend the decision and to request further information. Decisions made by the committee are final.

Signature of Applicant: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_